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YOUNG PROFESSIONAL QUICK START GUIDE



Youth Employment UK are the expert voice on youth employment, and offer free skills and careers resources for 11 - 30 year olds.

This comprehensive set of resources helps young people:

- Explore themselves and the support available wherever they are on their journey
- Develop an understanding of their skills and knowledge through a range of self reflection and evaluation tasks
- Learn about the workplace, how to find attractive jobs and be successful once they are in them
- Develop the skills to showcase their qualities, such as CV writing, writing good personal statements, and answering interview questions.





WHAT IS THE YOUNG PROFESSIONAL TRAINING PROGRAMME?

The Young Professional Training Programme is a suite of free programmes for 14-24 year olds aiming to support them on their steps through education and into employment. The Young Professional is a digital offer that is interactive and uses a range of media to engage young people.

Each Young Professional Programme has a number of short courses which upon completion issue a certificate to the learner.

The Young Professional is mapped to:

- The Gatsby Benchmarks
- The CDI Framework
- The Journey to Employment (JET) framework
- The Skills Builder Level 1 Framework

Our Module Maps explain what is covered in each module of the Young Professional Training Programme, and how it links to the Gatsby Benchmarks, CDI Framework and Skills Builder Framework.

You can access our Module Maps here:

- Journey to Work Module Map
- Preparing for your Future Module Map

WHAT DOES IT INCLUDE?

There are four Young Professional Training Programmes in total, aimed at supporting young people at different points in their journey.

See next page for more details.

Programme name	Preparing for your future	Journey to work	In Apprenticeships: Learn, Develop & Grow	Explore Apprenticeships: Learn & Grow
Age range	16 and under	17+	Anyone currently completing an apprenticeship	Anyone interested in finding out more about apprenticeships
Average learning hours	1 hour per module (5 hours total)	1 hour per module (8 hours in total)	1 hour per module (6 hours in total)	1 hour module (1 hour total)
Modules included	<ul style="list-style-type: none">• All About You• You, Your Education and Training• You and Your Life Skills• Building Your Life and Work Experience• Your Career Goals and Plans	<ul style="list-style-type: none">• You and Your Needs• Your Confidence and Emotions• Your Goals and Future Plans• Your Education and Training• Your Skills for Life and Work• Your Life and Work Experience• Take Charge of Your Career• The World of Work	<ul style="list-style-type: none">• You and Your Apprenticeship• Managing Your Learning• Skills for Life and Work• Being in Work• Confidence and Emotions• Goals and Future Plans	Explore apprenticeships



CAN I MONITOR STUDENTS' PROGRESS?

Yes! The programmes are made to share and celebrate success and progress.

By signing your school/college/education provision up as a Young Professional Provider, you can enrol cohorts onto our courses, and monitor and track their progress.

To sign up as a Young Professional Provider completely free, please complete the following form and we will be in touch to organise a call.

HOW DO YOUNG PEOPLE GET STARTED?

The Young Professional Training Programmes requires young people to register to the website and opt in to the courses completely free.

Registering allows us to personalise the experience and save progress too.

Alternatively, by becoming a Young Professional Provider, we can create groups for you, so that you can enrol young people onto our courses. Once enrolled, they will be sent an automatically generated Login and will be able to access the courses that you would like to assign them.

USING THESE RESOURCES IN AN EDUCATION SETTING

1. In the classroom or group activities

Every module starts with a short video (less than two minutes) which is a great way to introduce the topic and talk through the learning outcomes and subjects the module will cover.

The modules can easily be delivered as a 'whole group activity', with many resources being downloadable.

Our module map can help you to plan out the way you would like to deliver the course, some providers use tutorial time or PSHE time to deliver smaller chunks of content.



USING THESE RESOURCES IN AN EDUCATION SETTING

2. Independent learning

The Young Professional Training Programme can be used in any setting. Young people can complete the Young Professional independently with an IT device, such as a tablet or computer.

Signing up as a Young Professional Provider gives you access to our Group Management tool. Once students are enrolled, they will be sent login credentials whereby they can access the course.

Group Leaders (of your choice) will be able to monitor student progress, meaning the courses can be delivered and monitored without the need to be with the learners.

You may choose to run an introduction assembly to the programme and share the benefits and then let young people use it at their own pace or you may want to run check in sessions across the term.

3. Homework

Some providers use this independent learning method and set The Young Professional Training Programme as homework. We have seen this work really well by setting individual lessons as homework once a week.

Another good suggestion is to seek out the quiz activities in each lesson and set that section as homework.

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YOUTH EMPLOYMENT WEEK

15 - 19 JULY 2024



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